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| **專題研習計劃**  **(長期計劃)** | | | | | | | | | | | | | | | | | | | | |
| 學生姓名： | | |  |  | 學校名稱： | | |  | | | | |  | 填寫日期： | | | |  | | |
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| **這計劃表是有關專題研習的長期計劃，以下請填寫長期計劃的安排**   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | C:\Users\florakyng\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\NHMKE7A2\MC900389384[1].wmf | 主題： |  | C:\Users\florakyng\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\BSK55WK2\MC900212043[1].wmf | 繳交日期： |  |  | | | | | | | | | | | | | |  |  | | | |  | | |
| 由指導員與學生一起填寫 | | | | | | | | | | | | | | |  | | | | | |
| **I.選擇合適題目** [請在適當的方格內加上🗸號(可選擇多於一項)] | | | | | | | | | | | | | | | | | | |  | |
| 可供選擇的題目？ | | | | | |  | | | | | | | | | | | | | | |
| 1. |  | | | | | □較熟識 | □有興趣 | | □資料充足 | □重要議題 | □生活化 | □熱門題目 | | | | □其他： |  | | |  |
| 2. |  | | | | | □較熟識 | □有興趣 | | □資料充足 | □重要議題 | □生活化 | □熱門題目 | | | | □其他： |  | | |  |
| 3. |  | | | | | □較熟識 | □有興趣 | | □資料充足 | □重要議題 | □生活化 | □熱門題目 | | | | □其他： |  | | |  |
| 4. |  | | | | | □較熟識 | □有興趣 | | □資料充足 | □重要議題 | □生活化 | □熱門題目 | | | | □其他： |  | | |  |
| 5. |  | | | | | □較熟識 | □有興趣 | | □資料充足 | □重要議題 | □生活化 | □熱門題目 | | | | □其他： |  | | |  |
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| 最後決定的題目： | | | | | | | | | | | | | | | | | | | | |

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| **II. 確認所需資料**[請在適當的方格內加上🗸號(可選擇多於一項)] | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |
| 我需要什麼資料? | | | | | | | | 我會從哪些途徑得到這些資料? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | □互聯網 | | | | | | | | | □圖書館 | | | | | | | □報章 | | | | | □訪問 | | | | | | □問卷調查 | | | | | | | | □其他： | | | | | |  | | | | | | | | | |  | |
|  | | | | | | | | □互聯網 | | | | | | | | | □圖書館 | | | | | | | □報章 | | | | | □訪問 | | | | | | □問卷調查 | | | | | | | | □其他： | | | | | |  | | | | | | | | | |  | |
|  | | | | | | | | □互聯網 | | | | | | | | | □圖書館 | | | | | | | □報章 | | | | | □訪問 | | | | | | □問卷調查 | | | | | | | | □其他： | | | | | |  | | | | | | | | | |  | |
|  | | | | | | | | □互聯網 | | | | | | | | | □圖書館 | | | | | | | □報章 | | | | | □訪問 | | | | | | □問卷調查 | | | | | | | | □其他： | | | | | |  | | | | | | | | | |  | |
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| **III. 訂定短期目標** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | |
| 有什麼短期目標？  (請順序列出專題研習的各項工作) | | | | | | | | | 何時做？ (請填寫進行各項工作的日期，並在時間軸上把相應的時段填上顏色) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **專題研習計劃**  **(每日計劃)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 學生姓名： | |  | |  | 學校名稱： | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | |  | | | 填寫日期： | | | | | | |  | | | | | | | | | | | | | |
| **專題研習計劃長期目標：** | | |
| **專題研習計劃短期目標** | | | (請參考《專題研習計劃(長期計劃)》頁2(Ⅲ)「訂立短期目標」)**：** | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 這計劃表是有關專題研習的每日計劃，以下請填寫短期計劃的安排與檢討  由學生自行填寫 由指導員與學生一起填寫 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **I. 步驟**  (請在適當的方格內加上🗸號) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **II. 自我檢視**  (請在適當的方格內加上🗸號) | | | | | | | | | | | | | | |
| 要做什麼工作？ | | | | 需時  多久？ | | 何時做？ | | | | | | | | | | | | 需要額外物品協助嗎？ | | | | | | | | | | | | | 需要其他人協助嗎？ | | | | | | | | | | | | | | 完成了嗎？ | | | | | | | | | | | | | | |
| 由 | | | | | 至 | | | | | | |
| 1. |  | | |  | |  | | | | |  | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | | □已完成□部分完成□未完成 | | | | | | | | | | | | | | |
| 2. |  | | |  | |  | | | | |  | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | | □已完成□部分完成□未完成 | | | | | | | | | | | | | | |
| 3. |  | | |  | |  | | | | |  | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | | □已完成□部分完成□未完成 | | | | | | | | | | | | | | |
| 4. |  | | |  | |  | | | | |  | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | | □已完成□部分完成□未完成 | | | | | | | | | | | | | | |
| 5. |  | | |  | |  | | | | |  | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | | □已完成□部分完成□未完成 | | | | | | | | | | | | | | |
| 6. |  | | |  | |  | | | | |  | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | □ 需要 請列明：\_\_\_\_\_  □ 不需要 | | | | | | | | | | | | | | □已完成 □部分完成 □未完成 | | | | | | | | | | | | | | |

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| **III. 事後檢討**(請在適當的方格內加上🗸號) | | | | | | |  | |
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|  | 1. | 我有否按照步驟進行專題研習？ | | □ 有 | □ 沒有 |  | | |
|  | 2. | 預計所需的時間是否實際可行？ | | □ 是 | □ 否 |  | | |
|  | 3 | 所提供的協助能幫助我完成專題研習嗎？ | | □ 能，原因：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □ 不能，原因：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |  |
|  | 4 | 我會繼續運用該步驟安排完成專題研習嗎？ | | □ 會 | □ 不會，為何：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  |
|  | 5. | 其他困難 / 需改善的地方： |  | | | | |  |
|  | | | | | | | | |