

CRM-F2A
Progress on Admission to School/Residential Home

Note: Please fax the information of day students to the Education Bureau (EDB) ; and the information of boarders to the EDB and Social Welfare Department (SWD). Details are as follows :

- (1) Senior Inspector (Special Education Support 2)2, EDB (Fax No.: 2760 4191)
- (2) Senior Social Work Officer (Corrections)2, SWD (Fax No.: 2833 5861)
- (3) Referring Agency : _____ (Case Worker: _____) (Fax No.: _____)

Please provide details in the space provided and tick the appropriate box.

(1) Particulars of the Student

Name (Eng) : _____ (Chi) : _____ Sex : _____
 SE Ref. No. : _____ / _____ / _____ SWD No. : _____
 H.K.I.C./B.C. No. : _____ EDB Referral Date : _____

(2) Admission Date (Please fill in the dates or the school levels in the lines provided)

- The above-named student was admitted to Primary/ Secondary (level)_____of our school on ____/____/____.
- The above-named student was admitted to the residential home on____/____/____, and was admitted to Primary/ Secondary (level)_____ of our school on ____/____/____.
- The above-named student has been admitted to our school pending for the residential placement, and is now admitted to our residential home on ____/____/____.

(3) Deferment of admission/Cancellation of applications

- The above-named student failed to turn up for admission within 14/ 28 working days upon receipt of the referral letter from EDB by our SSD/RH. As there are no acceptable reasons, the application will be treated as a withdrawn case.
- The above-named student failed to turn up for admission within 28 working days upon receipt of the referral letter from EDB by our SSD/RH. As the referrer/parent/guardian can provide the following acceptable reasons which have been approved by EDB/SWD, our school will continue to proceed the application : _____

(4) Withdrawal of application for admission to SSD/RH

- The Referrer withdrew the application for day placement/ day cum residential placement in the SSD/RH on ____/____/____ because of the following reasons
(please number in order of significance with "1" being the most significant) :
- Shows improvement in emotion/ behaviour Entered workforce Missing
- Restored home Returned to the original school
- Transferred to another school (name of school) _____
- Alternative residential placement is secured (please specify) _____
- Request alternative placement of SSD/RH's services _____
- Under statutory supervision (please specify) _____
- Others (please specify) _____

Principal's/Superintendent's Signature : _____
 Name of Principal/Superintendent : _____
 Name of School/Residential Home : _____
 Signature Date : _____