

Restricted

**To be
completed by
SSD/RH**

CRM-F2B
Notification for Discharging from
Schools for Social Development (SSD)/Residential Homes (RH)

Note: Please fax the information of day students to the Education Bureau (EDB) and the information of boarders to EDB and the Social Welfare Department (SWD). Details are as follows :

- (1) Senior Inspector (Special Education Support 2)2, EDB (Fax No.: 2760 4191)
(2) Senior Social Work Officer (Corrections)2, SWD (Fax No.: 2833 5861)
(3) Referring Agency : _____ (Case Worker: _____) (Fax No. : _____)

Please provide details in the space provided and tick the appropriate box.

(1) Particulars of the Student

Name (Eng) : _____ (Chi) : _____ Sex : _____
SE Ref. No. : _____ / _____ / _____ SWD No.: _____
H.K.I.C./B.C. No. : _____ EDB Referral Date : _____

(2) Date of discharging from SSD/RH (Please fill in the dates on the lines provided)

- The above student left our school on _____ .
 The above student left our school on _____ and was discharged from our residential home on _____.
 The above student was discharged from our residential home on _____.

(3) Reasons

The above-named student was discharged from the SSD/RH because of the following reasons (**please number in order of significance with "1" being the most significant**) :

- Completed short term adjustment programme and returned to the original school
 Restored home Entered workforce
 Completed primary six / secondary three / secondary six Missing
 Transferred to another school (name of school) _____
 Alternative residential placement is secured (please specify) _____
 Under statutory supervision (please specify) _____
 Others (please specify) _____

(4) Latest update/Supplementary information on the case : _____

Principal's / Superintendent's Signature : _____

Name of Principal / Superintendent : _____

Name of School / Residential Home : _____

Signature Date : _____